

Operations Manual – User Administration - Control Form

Application Form

Section 1 – Please fill in details.

Personal Details	Name:
	Signature:

Company Details	Name:
	Address:

Position in Company	Title:

Contact Information	Phone Number:
	Fax Number:
	E-mail Address:
	SITA:

Section 2 (Aer Lingus only).

Access approval	Name	Signature	Date
Business Owner Authorisation	Ken Bradshaw		

Access provided	Name	Signature	Date
Administrator	Colm Kelly		

Comments	
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Procedure

- 1. Please complete the above application form (Section 1 only).**
- 2. Hardcopy of the above form to be faxed to 00353-1-8863876 for the attention of Colm Kelly.**
- 3. On receipt and approval by the Aer Lingus Cargo Business Owner you will be provided with a Login and Password, these will be sent by e-mail to the address you have provided above.**

Aer Lingus only.

Hardcopy of the application form to be retained on file by Administrator.